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| **RP Materials: Proceedings**  **Conference Proposal Form** |
| Thank you for your interest in publishing with RP Materials: Proceedings. Please complete the following form in full and submit it [editormp@researchplateau.com](mailto:editormp@researchplateau.com) with the **subject line**: **RP Materials: Proceedings Conference Proposal: <Conference Short Name>**. You must send your application from an institutional email address to be eligible for evaluation.  **Application Form Checklist**   * Before submitting your application, please verify that you have: * Completed the application form in full. * Provided institutional email addresses for all listed organizers/editors.   Please allow 1-2 weeks for the evaluation of your proposal. |

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| **Section 1: Conference Overview** | | | |
| In this section of the form, you will be asked to provide an overview of the conference. | | | |
| **Conference Details** | | | |
| Full Title\* |  | | |
| Short Title\* |  | | |
| Event Dates\* | Start |  | |
| End |  | |
| Website\* |  | | |
| Mode\* | Online/  In person/  Hybrid |  | |
| Conference Scope\* |  | | |
| Conference Organiser\* |  | | |
| Affiliate Institution |  | | |
| **Conference History** | | | |
| Has the conference run before? | | |  |
| How many times? | | |  |
| Were prior editions of the conference published with RP Materials: Proceedings? | | |  |
| Link(s) to any prior proceedings | | |  |
| **Conference Venue** | | | |
| Street\* | | |  |
| City\* | | |  |
| State/Province\* | | |  |
| ZIP/Postal Code\* | | |  |
| Country\* | | |  |

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| **Section 1B: Conference Chair** | | | |
| In this section, please provide the following information about the primary conference chair. If you have multiple conference chairs, please list them in the space below. | | | |
| **Primary Conference Chair** | | | |
| **Personal Details** | | | |
| Name\* | |  | |
| Role\* | |  | |
| Affiliation\* | |  | |
| Institutional email \* | |  | |
| Institutional link\* | |  | |
| **Prior Conference Experience** | | | |
| Has the conference chair previously chaired conferences? | |  | |
| If yes, which?  (Please include links to websites/conference proceedings) | |  | |
| **Additional Conference Chairs** | | | |
| Name | Affiliation | | Institutional email |
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| **Section 2: Managing Guest Editor** | | | |
| Each conference proceeding must have a minimum of one and a maximum of five guest editors. You must nominate one person to act as the managing guest editor. Additional editors should be listed in the relevant space below. If the managing editor will publish any papers in the proceedings, a second guest editor is mandatory. | | | |
| **Managing Guest Editor** | | | |
| **Personal Details** | | | |
| Name\* | |  | |
| Role\* | |  | |
| Affiliation\* | |  | |
| Institutional email\* | |  | |
| Institutional link\* | |  | |
| **Prior Conference Experience** | | | |
| Has the managing editor previously edited conference proceedings? | |  | |
| Please describe prior editorial experience, including links to any published issues or proceedings. | |  | |
| **Additional Guest Editors** | | | |
| Name | Affiliation | | Institutional email |
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| **Section 3: Editorial Information** | |
| **Information for Editorial Manager** | |
| RP Materials: Proceedings only publishes proceedings following the conclusion of your conference, so the dates you indicate below should be after the event has taken place. | |
| Expected date of first submission(date when portal should be opened by) |  |
| Expected date of final (revised) submission (date when the portal should be closed by) |  |
| Expected date of final accepted article (date of issue should be compiled after) |  |

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| **Section 4: Publishing Information** |
| The following information will not be used to access the suitability of the conference for publication in RP Materials: Proceedings – however, the information must be completed to permit prompt processing. |
| **Publishing Route** |
| RP Materials: Proceedings offers original research papers presented in National and International Conferences fully Open Access mode. Open Access means that articles will be immediately and permanently free for everyone to read and download. The conference is responsible for the cost of publication. Each published paper is charged ₹ 500 for Indian authors and $25 for International authors. |

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| **Section 5: Declarations** | |
| Please confirm that only materials science papers will be submitted to the journal. |  |
| Please confirm that all the submitted papers will be subject to a full and proper peer review process, including a minimum of two reviewers per paper. |  |
| Please confirm that all Guest Editor(s) are familiar with Research Plateau Publishers Policies relevant to peer review (these can be viewed here: <https://researchplateau.com/policies>) |  |
| Please confirm that all Guest Editors have reviewed Research Plateau Publishers Publication Ethics (these can be viewed here: <https://researchplateau.com/publication-ethics/ethics-of-journal-editors-associate-editors>) |  |

Thank you for completing this application. We look forward to reviewing your submission.